

# New Roads and Street Works Act 1991 Section 74: Penalty Fees

## Pro-forma for the verification and approval of charges

Undertaker:  Undertaker Ref:

Location:

Reasonable (PRESCRIBED) duration date:

Site Identified as still 'occupied' (date):

**Reminder Issued Date(s)**


Last Occupied Date:

NRSWA Inspector:  Passed To Admin(date):

**(Regulatory s74 penalty charge applying )**

s74 overstay scenarios	TSS or Protected (Yes or No)	Road Category	No. of days.	Daily Rate	Charge amount
Reinstatement not completed? Refer to how C/Way affected below					
Carriageway affected? Higher "Daily" Rate (Table One)					
Lower "Daily Rate (Table One)					
Carriageway NOT affected Daily Rate (Table Two)					
Mitigating Circumstances (Yes or No)					

Penalty Charge Applied

Invoice or mitigating charge

Penalty Charge Reduction Agreed Reduction Amount

Yes/No

Verified By:

Date:

Approved By HCC:

Date: